



## Satisfactory Academic Progress (SAP)

What is considered an extenuating circumstance and what type of supporting documentation should be submitted?

### **An extenuating circumstance should generally meet the following criteria:**

- Be a circumstance that occurred during the semester that you fell below SAP.
- Must be something that was out of your ability to control.
- Must be something you could not have reasonably anticipated.
- Must be of a severe enough nature to have reasonably impacted your academic performance.

### **Documentation should clearly align with the circumstances stated. It should also meet the following requirements:**

- Be from a 3rd party/unbiased source.
- Clearly lists the issue or circumstances.
- Clearly provides the specific dates or date range(s) of the issues.
- Clearly relate to your extenuating circumstances.
- The dates or date ranges provided fall within the semesters that you did not meet SAP requirements.
- Show that the extenuating circumstance was something beyond your ability to control and was unexpected.

To view our full SAP policy, please click [here](#). If you have any questions, please contact us at:

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